

**LinkPoint 9100 Ver. 1.03-1.06**  
**Quick Reference Guide**

*PLEASE REFER TO THE LP 9100 OPERATOR INSTRUCTIONS FOR MORE DETAILS ABOUT EACH OF THESE TRANSACTIONS*

**CREDIT CARD TRANSACTIONS**

<b>SALE</b>	- SWIPE CARD - FOLLOW PROMPTS
<b>MANUAL SALE</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 1 KEY = SALE - PRESS 1 KEY = ONLINE - FOLLOW PROMPTS
<b>OFFLINE SALE</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 1 KEY = SALE - PRESS 2 KEY = OFFLINE - FOLLOW PROMPTS
<b>CRED. RETURN</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 2 KEY = RETURN - FOLLOW PROMPTS
<b>VOID</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 3 KEY = VOID - FOLLOW PROMPTS
<b>AUTH ONLY</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 4 KEY = AUTHORIZE - FOLLOW PROMPTS
<b>TICKET ONLY</b>	- PRESS 1 KEY = CREDIT MENU - PRESS 5 KEY = TICKET - FOLLOW PROMPTS

**DEBIT CARD TRANSACTIONS**

<b>DEBIT SALE</b>	- PRESS 2 KEY = DEBIT MENU - PRESS 1 KEY = SALE - FOLLOW PROMPTS
<b>DEBIT RETURN</b>	- PRESS 2 KEY = DEBIT MENU - PRESS 2 KEY = RETURN - FOLLOW PROMPTS

**EBT CARD TRANSACTIONS**

<b>FOOD SALE</b>	- PRESS 3 KEY = EBT MENU - PRESS 1 KEY = FOOD SALE - FOLLOW PROMPTS
<b>FOOD RETURN</b>	- PRESS 3 KEY = EBT MENU - PRESS 2 KEY = FOOD RETURN - FOLLOW PROMPTS
<b>FOODST BAL.</b>	- PRESS 3 KEY = EBT MENU - PRESS 3 KEY = FOODSTP BAL
<b>CASH SALE</b>	- PRESS 3 KEY = EBT MENU - PRESS 4 KEY = CASH SALE - FOLLOW PROMPTS
<b>CASH BALANCE</b>	- PRESS 3 KEY = EBT MENU - PRESS 5 KEY = CASH BAL - FOLLOW PROMPTS
<b>VOUCHER SALE</b>	- PRESS 3 KEY = EBT MENU - PRESS 6 KEY = VOUCH SALE - FOLLOW PROMPTS
<b>VOUCHER RTN</b>	- PRESS 3 KEY = EBT MENU - PRESS 7 KEY = VOUCH RTRN - FOLLOW PROMPTS

**ADMINISTRATIVE FUNCTIONS**

<b>REPRINT</b>	- PRESS BLUE F KEY = ADMIN - PRESS 1 KEY = REPRINT - FOLLOW PROMPTS
<b>REVIEW</b>	- PRESS BLUE F KEY = ADMIN - PRESS 2 KEY = REVIEW - CHOOSE REVIEW TYPE - FOLLOW PROMPTS
<b>REPORTS</b>	- PRESS BLUE F KEY = ADMIN - PRESS 3 KEY = REPORT - CHOOSE REPORT TYPE - FOLLOW PROMPTS
<b>CHANGE MODE (WIRELESS OR DIALUP)</b>	- PRESS BLUE F KEY = ADMIN - PRESS 6 KEY = SETUP - KEY PASSWORD & PRESS OK - PRESS 4 KEY = COMMS - PRESS 1 KEY = COMMS TYPE - PRESS YELLOW SOFT KEY UNDER YES PROMPT TO CHANGE

**BATCH FUNCTIONS**

<b>UPLOAD OFFLINES</b>	- PRESS 4 KEY = BATCH MENU - PRESS 4 KEY = UPLOAD - CHOOSE ALL OR SINGLE TXN - FOLLOW PROMPTS
<b>CLOSE BATCH</b>	- PRESS 4 KEY = BATCH MENU - PRESS 1 KEY = CLOSE - EITHER KEY PASSWORD & PRESS OK OR - FOLLOW PROMPTS - VERIFY BATCH AMOUNT AND PRESS OK KEY - MAKE SURE RESPONSE IS "CLOSED OK"